



**7th AFRICAN UNION-EUROPEAN UNION SUMMIT
NOVEMBER 24 AND 25, 2025
Luanda, Angola**

**" Advancing Peace and Prosperity through
effective Multilateralism "**

**NOTE ON USEFUL INFORMATION
AND PROTOCOL ARRANGEMENTS**



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1. DATE AND VENUE

- The 7th African Union-European Union Summit will take place on November 24th and 25th, 2025, at the Protocol Room of the Presidency of the Republic, located in the Chicala Waterfront, adjacent to the Memorial “António Agostinho Neto”, in Luanda.

2. PROGRAMME AND FORMAT

- The programme of work will begin on the 24th at 1 PM with the opening ceremony, adoption of the implementation report of the 6th Summit, a family photo, the 1st thematic plenary session (4 hours), and a welcome dinner.
- On the 25th, the 2nd thematic plenary session (4 hours), the adoption of the Declaration of the 7th Summit, the closing ceremony, a press conference, and a free lunch will take place.
- A detailed programme will be circulated separately.
- The format:
 - Members State: 1+9
 - Special Envoys and Representatives of International and Regional Organizations: 1+2
- Official languages: Portuguese, English, French, Arabic, Spanish, Kiswahili, Italian, and Slovak.

3. ACCREDITATION

- The delegation registration will be done on the online platform: <https://cimeirauaue2025.ao/> .
The confirmation of the registration must be sent to the accreditation email provided below or by an official Note Verbale for official delegations.
- For all delegates, a valid passport will serve as the official form of identification through the accreditation process.
- All media personnel are required to be duly accredited via the online Accreditation Portal: <https://www.ciam.gov.ao/ao/credenciais> .

- Accreditation passes for all registered delegates will be available for collection from the 20th to 23th November 2025.
- All official communication must be issued through a Note Verbale to the allocated email address as indicated, while ensuring that the correspondence is copied to: dgpe@mirex.gov.ao:
 - African Union and Member States: 7CUAUEregisto1@mirex.gov.ao
 - European Union and Member States: 7CUAUEregisto2@mirex.gov.ao
 - International Organizations and other Observers:
7CUAUEregisto3@mirex.gov.ao

4. VISAS AND ENTRY

- Delegates bearing diplomatic passports will be granted a diplomatic visa; those bearing service or ordinary passports will be granted an official visa.
- In countries where the Republic of Angola has no diplomatic or consular mission, delegates bearing ordinary passports must, through prior communication, communicate the composition of their delegations, accompanied by copies of passports and photographs of the members. An official declaration will be issued with a view to be presented to the Airport Authorities, thus allowing the passengers to board flights to Luanda.
- Delegates coming from countries exempt from entry visas to the Republic of Angola may remain in national territory for a period of 30 (thirty) days, extendable up to 90 (ninety) days, within a one (1) year period.
- An official communication must be sent to the email addresses mentioned above, according to the delegations.

5. PROTOCOL ARRANGEMENTS

- One (1) State Protocol officer, who will serve as the focal point will assist delegations led by:
 - Heads of State and/or Government;
 - Chairperson of the African Union Commission;
 - President of the European Council;
 - President of the European Commission;

- Deputy-Chairperson of the African Union Commission, Vice-President of the European Commission, and Ministers of Foreign Affairs representing Heads of State or Government;
 - Special Envoys and Representatives of International/Regional Organizations.
- Private aircrafts and some commercial flights will land at the at "4 de Fevereiro" International Airport where Head of Delegations will be received at the State Protocol Lounge.
 - The flight clearance application must be accompanied by a passenger list and the copies of passports of all passengers, including the crew, via a Note Verbale sent to the following email address: dgpe@mirex.gov.ao.
 - Commercial flights will land at the Dr. António Agostinho Neto International Airport, located at Icolo e Bengo Province.
 - Reception and Farewell Committee will be put in place and will be composed by representatives of the Minister of External Relations, Province of Governor of Luanda, Embassies of Angola Abroad.
 - Access to the State Protocol Lounge will be limited to a maximum of eight (8) members per delegation, including the Head of the Diplomatic Mission accredited to Angola and the advance team.
 - Immigration procedures for passports and luggage collection will be handled by State Protocol, in the presence of a representative of the Diplomatic Mission or a member of the delegation. Only the luggage of the Head of State or Government will be exempt from inspection procedures.

6. ACCOMMODATION

- List of recommended hotels:
 - **HOTEL EPIC SANA: ★★★★★**
 Address: Luanda, Dist.Urb. da Ingombota, Rua da Missão,
 Telephone: +244 222 642 600
 Email: rsv.luanda@epic.sanahotels.com
 - **HOTEL INTERCONTINENTAL-MIRAMAR: ★★★★★**
 Address: Ava Nehru, nº2 da Missão, Luanda, Angola,
 Telephone: +244 226 300 000
 Email: Arpan.Bhargava@ihg.com, reservation.icluanda@ihg.com

- **HOTEL PRESIDENTE ★★★★★☆**
Address: Largo 17 de Setembro 4, Luanda, Angola
Telephone: +244 923 312 470
Email: geral@hotelpresidente.co.ao
- **HOTEL TROPICO ★★★★★☆**
Address: R. da Missão 103, Luanda, Angola
Telephone: +244 226 552 980
Email: bookings@tdhotels.com
- **HOTEL SKYNA ★★★★★**
Address: Ava de Portugal, nº29 Luanda, Angola
Telephone: +244 222 670 900
Email: E.reservas.lad@skynahotels.com
- **HOTEL BAÍA ★★★★★**
Telephone: +244 222 552 980
Email: bookings.baia@tdhotels.com
- **HOTEL HCTA ★★★★★**
Telephone: +244 222 552 980
Email: bookings.hcta@tdhotels.com
- **HOTEL ALVALADE ★★★★★**
Telephone: +244 222 620 666
Email: diogo.gomes@tdhotels.com
- **HOTEL CONTINENTAL HORIZONTEL ★★★★★**
Telephone: +244940530985
Email: reservas@hotelcontinentalluanda.com
- **HOTEL DIAMANTE ★★★★★**
Telephone: +244934555025
Email: reservas@hoteldiamante.co.ao
- **HOTEL PALMEIRAS ★★★★★**
Telephone: +244931510510
Email: info@palmeirashotels.com
- **PROTEA HOTEL ★★★★★**
Telephone: +244936991143
Email: reservations@protealuanda.com
- **SAMBA HOTEL ★★★★★**
Telephone: +244923629031
Email: reservas@hotelsamba.co.ao

- **HOTEL CONTINENTAL ★★★**
Telephone: +244940530985
Email: reservas@hotelcontinentalluanda.com
 - **HOTEL FÓRUM ★★★**
Telephone: +244948115301
Email: reservashotelforum@gesthotel.co.ao
 - **HOTEL EXPRESS ★★★**
Telephone: +225300444
Email: frontoffice.alvalade@expresshotelsafrica.com
 - **HOTEL ILHA MAR ★★★**
Telephone: +244926353881
Email: subdirector.ilhamar@gmail.com
 - **HOTEL TIVOLI ★★★**
Telephone: +244936687915
Email: hoteltivolo2020recepcao@gmail.com
 - **FLORENÇA HOTEL ★★★**
Telephone: +244931744251
Email: recepção@hotelflorenca.com
 - **HOTEL AGATHA ★★★**
Telephone: +244935929738
Email: agathahotel@gmail.com
 - **HOTEL ROYAL PLAZA ★★★**
Telephone: +244932470992
Email: reservas@royalplazatalatona.com
 - **MONALISA HOTEL ★★★**
Telephone: +244940787662
Email: info@ctcket.ao
- Courtesy of the Republic of Angola for all Heads of delegations, as follows:
 - For delegations headed by Heads of State or Government: 1+2
 - ✓ (1) Suite
 - ✓ (2) Standard Room
 - For delegations headed by the Chairperson of the African Union Commission, the President of the European Council, as well as for the President of the European Commission: 1+2
 - ✓ (1) Suite

✓ (2) Standard Room

- For delegations headed by the Deputy-Chairperson of the African Union Commission, Vice-President of the European Commission, and Ministers of Foreign Affairs, as well as for Ministers of Foreign Affairs representing Heads of State or Government: 1+1
 - ✓ (1) Junior Suite
 - ✓ (1) Standard Room
- For Special Envoys and Representatives of International/Regional Organizations, as well as Special Envoys and Representatives of International/Regional Organizations representing his Authority: 1
 - ✓ (1) Junior Suite

7. TRANSPORT

- Individual transport will be provided to:
 - Heads of State or Government;
 - Chairperson of the African Union Commission;
 - President of the European Council;
 - President of the European Commission;
 - Deputy-Chairperson of the African Union Commission, Vice-President of the European Commission, and Ministers of Foreign Affairs representing Heads of State/Government;
 - Special Envoys and Representatives of International/Regional Organizations
- For other participants, it is recommended to hire private or collective transport and/or taxis, shuttles, from the airports to hotels.
- With regard to the access to the Summit venue, only the motorcades of the following entities will be authorized:
 - Heads of State or Government
 - Chairperson of the African Union Commission
 - President of the European Council
 - President of the European Commission
 - Deputy-Chairperson of the African Union Commission, Vice-President of the European Commission, and Ministers of Foreign Affairs representing Heads of State/Government
 - Special Envoys and Representatives of International/Regional Organizations.

- Car passes will be granted for delegation.
- Composition of the Motorcade for a Delegation Headed by a Head of State or Government:
 - *VVIP*
 - *SI*
 - *Mini-Van*
- Composition of the Motorcade for a Delegation Headed by the Chairperson of the African Union Commission, President of the European Commission, and President of the European Council
 - *VVIP*
 - *SI*
 - *Mini-Van*
- Composition of the Motorcade for the Deputy-Chairperson of the African Union Commission, Vice-President of the European Commission, and Minister of Foreign Affairs Representing the Head of State or Government
 - *VVIP*
- Composition of the Motorcade for Special Envoys and Representatives of International/Regional Organizations.
 - *VVIP*
- The Embassy of delegates countries and the office of regional or international organizations will be responsible for providing a luggage van for arrival and departure, as well as any additional transport required for the rest of the delegation.

8. ENTRY AND CARRYING OF WEAPONS IN ANGOLAN TERRITORY

- Only 5 weapons of the pistol type, caliber 9 mm, with 24 ammunition rounds are authorized into national territory.
- Each delegation must submit the following data to the Ministry of External Relations, through the indicated email address mentioned above:
 - Name and copy of the passport of the bearer;
 - Model and caliber of the weapon;
 - Serial number and quantity of ammunition;

9. ENTRY OF COMMUNICATION EQUIPMENT INTO ANGOLAN TERRITORY

- Regarding the use of communication radios, each delegation must submit the following data:
 - Name and copy of the passport of the bearer;
 - Type and model of radio;
 - Frequency

10. OFFICIAL DINNER

- An official dinner to be hosted by the President of the Republic of Angola will follow the following format:
 - For delegations headed by a Head of State and/or Government: 1+1+3
 - For delegations headed by the Chairperson of the African Union Commission, President of the European Council, and the President of the European Commission: 1+2
 - For delegations headed by a Minister of Foreign Affairs representing the Head of State/Government: 1+1
 - For Special Envoys or Representatives of International Organizations: 1

11. MEDIA CENTRE

- A dedicated room will be set up for the media at the venue, with all the facilities (Wi-Fi and high-speed broadband, photo pool, digital audio access).

12. MEDICAL ASSISTANCE AND SERVICES

- Entry to Angola requires a valid yellow fever certificate.
- It is recommended for delegates to bring along their chronic medication. Prescription medication should be at delegate s cost.
- A medical and pharmaceutical assistance will be implemented for all participants services during the event.
- Medical and firefighting teams will be deployed at the summit venue and in the main hotels assigned to delegations.
- List of recommended hospital/clinic:
 - Dom Alexandre do Nascimento Hospital
 - Josina Machel Hospital

- Prenda Hospital
- Azancot de Menezes Hospital
- Girassol Clinic

13. FOCAL POINTS CONTACTS

- **Protocol issues**

Counsellor **Cláudio Pataca**
 Director, Directorate of State Protocol
 Email: dgpe@mirex.gov.ao

- **Website Support Line**

Whatsapp Urgency: +244 922162462
 Email Urgency: paulo.santos@infos.gov.ao

- **Visa issues**

Minister-Counsellor **Elísio Cabinda**
 Deputy Director-General, Institute for Angolan Communities Abroad and Consular Services (ICAESC)
 Email: icaesc@mirex.gov.ao

- **Accreditation issues**

Mr. **Xilande Quiala**
 Tel: +244 929 061 652

- **Political issues**

Ambassador **Jorge Cardoso**
 Director, Directorate for Africa, Middle East and Regional Organizations
 Email: jorge.cardoso@mirex.gov.ao

Ambassador **Maria Cuandina de Carvalho**
 Director, Directorate for Europe
 Email: cuanda.cuanda@mirex.gov.ao